



## Pre-production Artist Positions Available

### Overview:

As an Intermediate or Senior Pre-production artist, it is your responsibility to make creative dreams a reality. You know what it takes to make the aspirations of designers come to life and you know that it always has its share of challenges. You have an in-depth understanding of colour space, correction and conversion (both RGB and CMYK), are really great with retouching and photo manipulation (you might even hate it a little when people say “Photoshopped”), and you are extremely capable and comfortable with layout in Adobe Illustrator and Adobe InDesign alike. This position sees everything from basic layout resizing to colour correction to digital file optimization to photo manipulation and composing. Its a lot to ask, but you’ve been around the block a few times.

Most importantly, you are adaptable, flexible and approachable and love working as part of a team. You take a lot of pride in what you do and love doing it every day.

### Key responsibilities:

- Create production art files as directed by the Pre-Production Studio Manager
- Responsible for creation and execution of final print production files
- Responsible for final products for digital, online and print.
- Ensure that all client style guides are applied as required
- Execute client changes received, ensuring all work is proofread
- Review and evaluate creative revisions made during production stage
- Occasionally create mock-ups or other presentation pieces
- Prepare final files for printing (Pre-press experience)
- In general, all elements of digital pre-press, including, but not limited to, template building, high resolution assembly, colour correction, close cropping, photo manipulation, phot retouching, pre-flight and page assembly

